

Name of Applicant (Last Name, First and Middle Names):

**BANTING & BEST DIABETES CENTRE  
POSTDOCTORAL FELLOWSHIPS 2024/2025  
APPLICATION SUBMISSION INSTRUCTIONS**

Format: Text throughout must be single spaced and no smaller than 11 point font, Helvetica or similar.

**Email items 1 through 4 below to [diabetes.bbdc@utoronto.ca](mailto:diabetes.bbdc@utoronto.ca) as one PDF document in the order listed.** Do not add security features to the PDF document such as password protection or document restrictions. The document should not exceed 10 MB in size.

- 1. A completed and signed application form.**
- 2. Copy of doctoral degree (PhD) and/or medical degree (MD or equivalent) if completed.** (Note: Applicants must complete a PhD or MD by the time funding commences.) A scanned copy is acceptable.
- 3. Transcript(s)**
  - Applicants who have received or will receive a doctoral degree (PhD) must provide a transcript of their graduate training.
  - Applicants who have received or will receive a medical degree (MD) must provide transcript of their health professional training. If the medical school transcript does not include grades, provide transcript of undergraduate degree program as well.

A scanned copy of an official transcript is acceptable. Both sides of the transcript should be scanned. An unofficial transcript printed from the institution's website or screenshots from the institution's website are also acceptable.
- 4. Proposed supervisor's CV.** Provide a Canadian Common CV in CIHR format (program or academic). Limit information to the past 5 years. If a Common CV is not available, a University of Toronto Web CV printed in curriculum vitae format is acceptable. Limit information to the past 5 years.

**Items to be emailed separately:**

- A. One reference letter from the proposed supervisor.** Letter should be emailed by the proposed supervisor directly to the BBDC at [diabetes.bbdc@utoronto.ca](mailto:diabetes.bbdc@utoronto.ca).
- B. Reference letter from one individual other than the proposed supervisor (but may include co-supervisor).** Letter should be emailed by the referee directly to the BBDC at [diabetes.bbdc@utoronto.ca](mailto:diabetes.bbdc@utoronto.ca).

No other attachments will be accepted such as candidate's CV, abstracts, additional reference letters, etc.

**APPLICATIONS AND REFERENCE LETTERS MUST BE RECEIVED BY 4 P.M., FEBRUARY 27, 2024.** Late or incomplete applications will not be considered.

The BBDC will confirm all applications received by email. If you do not receive confirmation of application receipt, please send a separate email requesting confirmation.

If you have difficulty submitting a large size application by e-mail, please contact Rose LaBarbera for alternate submission instructions.

**Inquiries:**

Rose LaBarbera

Phone: (416) 978-4656

Email: [diabetes.bbdc@utoronto.ca](mailto:diabetes.bbdc@utoronto.ca)

**BANTING & BEST DIABETES CENTRE  
TEMERTY FACULTY OF MEDICINE, UNIVERSITY OF TORONTO**

BBDC Postdoctoral Fellowships  
BBDC Fellowship in Diabetes Care (funded by Eli Lilly)  
D.H. Gales Family Charitable Foundation Postdoctoral Fellowships  
Novo Nordisk-BBDC Postdoctoral Fellowship  
Sellers Postdoctoral Fellowship

<b>Applicant's Last Name:</b>	<b>Applicant's First and Middle Names:</b>
<b>Title of Research Project:</b>	
<b>Permanent Mailing Address:</b>	<b>Phone:</b>  <b>E-mail:</b>
<p><b>Candidate's status as of the application deadline date of February 27, 2024. Select one.</b> Applicants who are unsure of their status should contact the BBDC prior to submitting an application.</p> <ul style="list-style-type: none"><li><b>A1. PhD is pending</b></li><li><b>A2. Received an MD, and MSc degree or PhD is pending</b></li><li><b>A3. Received a PhD and has 0 to 24 months of postdoctoral research experience</b></li><li><b>A4. Received both an MD <u>and</u> a PhD and has 0 to 24 months of postdoctoral research experience</b></li><li><b>A5. Received an MD and has 13 to 24 months of postdoctoral research experience</b></li><li><b>B1. Received a PhD and has more than 24 months of postdoctoral research experience</b></li><li><b>B2. Received an MD and has more than 24 months of postdoctoral research experience</b></li><li><b>B3. Received both an MD <u>and</u> PhD and has more than 24 months of postdoctoral research experience</b></li><li><b>C1. MD is pending</b></li><li><b>C2. Received an MD and has 0 to 12 months of postdoctoral research experience</b></li></ul>	
<b>Present Appointment, Employer, and Name of Supervisor</b> (include department and institution):	
<b>List names of collaborators on this research project:</b>	



**HONOURS & AWARDS**

List honours and awards that the candidate holds or held (include undergraduate, graduate and postgraduate):

Date	Award	Type

**POSTGRADUATE EXPERIENCE**

List chronologically all postgraduate experience to date (include titles and dates of all appointments held and the institutions concerned). In the case of research experience (including Masters, PhD, and postdoctoral training) give the name of the supervisor and co-supervisor (if applicable), and the subject of the research. If there has been a career interruption, explain the interruption in a letter and insert the letter after this page.

**PROPOSED RESEARCH TRAINING**

**Location of Proposed Research Training (include name of department/institute and address)**

**State distribution of the time and activities to be undertaken in this training program.**

**Indicate the expected duration of the proposed training and its relevance to the candidate's future career.**

**PUBLICATIONS (Page 1 of 3)**

**Provide a numbered list of the candidate's scientific papers. Clearly separate and identify each according to the categories below. Do not exceed the three pages provided.**

- A. Papers in peer reviewed journals (published or accepted only). Include the impact factor of the journal.**
- B. Editorials and review articles. Include the impact factor of the journal.**
- C. Chapters and books**
- D. Abstracts (specify whether oral or poster presentations)**
- E. Manuscripts submitted (include name of journal and date of submission)**

**PUBLICATIONS (Page 2 of 3)**

If this page is not needed, leave it blank.

**PUBLICATIONS (Page 3 of 3)**

If this page is not needed, leave it blank.



**RESEARCH PROJECT (Page 1 of 2)**

**Describe the rationale, objective, and give a detailed experimental approach of the proposed research.** Do not exceed the 2 pages provided. Figures, if any, are to be included within the 2-page proposal. References may be added on page 11 of this application form.

**RESEARCH PROJECT (Page 2 of 2)**

**REFERENCES FOR RESEARCH PROJECT**

Use this page to list references only. Do not exceed this page.

## RELEVANCE TO DIABETES

**Explain how this project is directly relevant to diabetes.** Do not exceed this space. (This funding program supports original discovery-based fundamental or clinical research in diabetes that would be published in peer-reviewed scientific journals. Research proposals can include any aspect of laboratory, animal, human, or clinical or health services research. Areas of research which are considered relevant to diabetes include the pathogenesis of diabetes or its complications, homeostatic or pathological pancreatic islet function, or metabolism, pharmacological mechanisms of drug or hormone action, biochemical or molecular aspects of biological or pathological processes, or research in population health or health services.)

**ONE REFERENCE LETTER FROM PROPOSED SUPERVISOR**

A letter of support for the candidate is required from the proposed supervisor. The letter should be emailed directly to the BBDC at [diabetes.bbdcc@utoronto.ca](mailto:diabetes.bbdcc@utoronto.ca) by the proposed supervisor. **Note to Supervisors:** Please comment on the candidate's characteristics and abilities (i.e., critical thinking, independence, perseverance, originality, organizational skills, interpersonal skills, leadership, communication skills, initiative, motivation, interest in discovery, research ability)

**ONE REFERENCE LETTER FROM ANOTHER INDIVIDUAL**

In the space below, list the name, professional title, and institution of one individual (other than the proposed supervisor but may include co-supervisor) whom the candidate has asked to forward an assessment of his/her past performance. The letter should be emailed directly to the BBDC at [diabetes.bbdcc@utoronto.ca](mailto:diabetes.bbdcc@utoronto.ca) by the referee. **Note to Referee:** Please comment on the candidate's characteristics and abilities (i.e., critical thinking, independence, perseverance, originality, organizational skills, interpersonal skills, leadership, communication skills, initiative, motivation, interest in discovery, research ability)

**NAME OF INSTITUTION AND FINANCIAL OFFICER WHO WILL ADMINISTER THE FUNDS**

The funds are to be administered by the institution where the research will take place (i.e., the University of Toronto or affiliated hospital).

<b>Name of Institution:</b>	<b>Name of Financial Officer:</b>
<b>Address of Research Finance Office:</b>	<b>Phone:</b>  <b>E-mail:</b>

**SIGNATURES:**

I have reviewed the terms and conditions and agree to abide by the regulations governing this award, if granted. I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that the BBDC will not release funding to successful applicants who have not completed a PhD or MD degree at the time of commencement of funding.

Digital signatures are acceptable.

<b>Candidate</b>	<b>Proposed Primary Supervisor</b>	<b>University Department Chair <u>or</u> Hospital Research Institute Director</b>
Print name:	Print name:	Print name and title:
Signature:	Signature:	Signature:
Date:	Date:	Date: