

Name of organization:

Name of primary contact:

**BANTING & BEST DIABETES CENTRE
TEMERTY FACULTY OF MEDICINE, UNIVERSITY OF TORONTO
DIABETES TEAM OF THE YEAR AWARD 2023
NEW APPLICATION SUBMISSION INSTRUCTIONS**

Type size throughout the application form must not be smaller than 12 point font.

E-mail items 1 and 2 below together to Sanam Tajadod at admin.bbdc@utoronto.ca. Do not add security features to the application form such as password protection or document restrictions.

1. A completed and signed application form.

- 2. A letter presented on behalf of the team, prepared by a team lead** (e.g. manager or project lead/coordinator, or diabetes educator, etc.) explaining how the achievements and efforts of the team being nominated go above and beyond evidence-based practices in the field of diabetes patient/client care. (Maximum 1000 words.)

The team should demonstrate leadership merits and accomplishments in one or more of the following areas:

- Innovations in patient education or diabetes care delivery
- Education and professional development of healthcare students and clinicians in practice
- Advocacy for patients and best clinical practices

Other supporting documents including additional letters of support, testimonials from community groups or colleagues, examples demonstrating quality improvement and evaluation efforts, abstracts, and publications will be considered but are not required. A **maximum of five (5) supporting documents** may be submitted. Supporting documents may be emailed together with items 1 and 2 above, or they can be emailed separately to admin.bbdc@utoronto.ca.

The email and attachments should not exceed 10 MB in size. If you have difficulty submitting a large size email, please contact Sanam Tajadod for alternate submission instructions.

THE APPLICATION FORM, LETTER FROM A TEAM LEAD, AND ANY SUPPORTING DOCUMENTS MUST BE RECEIVED BY 4:00 P.M., OCTOBER 18, 2023. Late or incomplete applications will not be considered.

The BBDC will confirm all applications received by e-mail. If you do not receive confirmation of application receipt, please send a separate e-mail requesting confirmation.

Inquiries:

Sanam Tajadod

Phone: (416) 978-3498

Email: admin.bbdc@utoronto.ca

BANTING & BEST DIABETES CENTRE
Temerty Faculty of Medicine, University of Toronto
Diabetes Team of the Year Award 2023
Application Form

Submit only one application form per team. Font size must not be smaller than 12 point.

Name of organization:	
Name of primary contact:	
Mailing address of primary program site:	Primary Contact's Phone #:
	Primary Contact's E-mail Address:
List names of all team members, their professional title(s) and role in the organization:	
How many years has the team been providing diabetes education, diabetes care delivery, and/or diabetes advocacy?	
Has your team or organization been awarded Diabetes Canada Standards Recognition Accreditation (or planning to work towards applying for accreditation in the near future)? <input type="checkbox"/> Yes (accreditation received) <input type="checkbox"/> Yes (working towards accreditation) <input type="checkbox"/> No	
Signature of Primary Contact (Digital signature is acceptable)	Date

Provide an executive summary outlining the team's innovative programming or project(s) or advocacy within the last three years. (Do not exceed the two pages provided. Font size must not be smaller than 12 point.)

Executive summary continued.